

**2013-2014 V4-Custom Independent Verification Worksheet**

Your 2013-2014 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. If there are differences, your FAFSA information may need to be corrected. You must complete and sign this worksheet, attach any required documents, and submit the form to a financial aid administrator at your school. Financial aid will be held until this information has been received and reviewed. This form will be returned if not completely filled out.

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Student's Last Name                      First Name                                      M.I.

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Student ID#

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Student's Address

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Phone Number

**A. High School Completion Status**

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2013–2014:

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

Check this box if a copy of any of the above requirements has been or will be provided to the Admissions Office.

If the student is unable to obtain the documentation listed above, he or she must contact the financial aid office.

**B. Identity and Statement of Educational Purpose (Must Be Signed at the Institution)**

The student must appear in person at **Heritage University** to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at the institution authorized to collect the student's ID.

In addition, the student must sign, in the presence of the institutional official, the following:

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this  
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

**Heritage University** for 2013-2014.

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(Student's Signature)

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(Date)

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(Student's ID Number)

**\*\*ONLY COMPLETE SECTION D BELOW, IF THE STUDENT IS UNABLE TO APPEAR IN PERSON AT HERITAGE UNIVERSITY TO VERIFY HIS OR HER IDENTITY.\*\***

**C. Identity and Statement of Educational Purpose (To Be Signed With Notary)**

**The student must provide:**

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as but not limited to a driver's license, other state-issued ID, or passport; and
- (b) The original notarized Statement of Educational Purpose provided below.

**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ am the individual signing this  
(Print Student's Name)

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending

Heritage University for 2013-2014.

\_\_\_\_\_  
(Student's Signature) (Date)

\_\_\_\_\_  
(Student's ID Number)

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_

City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and provided to me on basis of  
(Printed name of signer)

satisfactory evidence of identification \_\_\_\_\_ to be the above-named  
(Type of government-issued photo ID provided)

person who signed the foregoing instrument.

**WITNESS my hand and official seal**  
(Seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_  
(Date)

Student's Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

**D. SNAP-Food Stamps**

Complete the section below regarding Supplemental Nutrition Assistance or SNAPS (formerly known as food stamps) any time during 2011 or 2012. For assistance in determining the name used in a state, please call 1-800-4FED-AID (1-800-433-3243).

- A member of the student's household, received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) sometime during 2011 or 2012.
- NO ONE** in my household received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as the Food Stamp Program) at any time during 2011 or 2012.

**E. Child Support Paid**

Your 2013-2014 Financial Aid Application for Federal Student Aid (FAFSA) or Renewal FAFSA contained a value for question 43 b.

- Check this box if the student or spouse, who is a member of the household, paid child support in 2012. List below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, the names of the children for whom the child support was paid, and the total annual amount of child support that was paid in 2012 for each child.
- Check this box if **NO ONE** in the household paid child support in 2012.

*If you need more space, attach a separate page that includes the student's name and ID number at the top.*

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2012
<i>Marty Jones</i>	<i>Chris Smith (example)</i>	<i>Terry Jones</i>	<i>\$6,000.00</i>

Note: If we have reason to believe that the information regarding child support paid is not accurate, we may require additional documentation, such as:

- A copy of the separation agreement or divorce decree that shows the amount of child support to be provided;
- A statement from the individual receiving the child support certifying the amount of child support received; or
- Copies of the child support payment checks or money order receipts.

**F. Certification and Signature:**

Each person signing below certifies that all of the information reported is complete and correct.

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

\_\_\_\_\_  
Student's Signature (REQUIRED)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Spouse's Signature (OPTIONAL)

\_\_\_\_\_  
Date

**Return signed and completed form(s) or other documents to your local campus.**