

Graduation Application for MASTER'S Degree

Apply TWO Semesters before your Graduation Date

1. ***SUBMIT a completed and signed **Graduation Application with an ADVISOR SIGNATURES** (this form and attached Advising Sheet) and the Graduation Fee of \$190.00 to the Registrar's Office.***
2. ***Your degree WILL NOT be posted and will not appear on your transcript unless:***
 - a) *you have completed this Graduation Application AND*
 - b) *you have fulfilled all degree requirements.*
3. ***All graduation requirements must be completed before participation in the commencement ceremony.***

A. Print your name EXACTLY as you want it to appear on your diploma; SIGN at the bottom of this form.

First Middle Last Student ID# (not SS)

Address City State Zip Code

Home Phone # Work Phone #

B. Please check the degree you are applying for:

- | | |
|---|--|
| <ul style="list-style-type: none"><input type="checkbox"/> M.A. Master of Arts in ENGLISH<input type="checkbox"/> M.Ed. in Counseling<input type="checkbox"/> Educational Administration (Principal)<input type="checkbox"/> M.Ed. in Education Administration (Program Administrator)<input type="checkbox"/> M.Ed. in Professional Studies in Teaching & Learning<input type="checkbox"/> M.Ed. in Professional Studies in Teaching & Learning with a Specialization in Bilingual Education<input type="checkbox"/> M.Ed. in Professional Studies in Teaching & Learning with a Specialization in Biology<input type="checkbox"/> M.Ed. in Professional Studies in Teaching & Learning with a Specialization in English Language and Literature | <ul style="list-style-type: none"><input type="checkbox"/> M.Ed. in Professional Studies in Teaching & Learning with a Specialization in English as a Second Language<input type="checkbox"/> M.Ed. in Professional Studies in Teaching & Learning with a Specialization with National Board Certified Teacher Preparation<input type="checkbox"/> M.Ed. in Professional Studies in Teaching & Learning with Professional Certification<input type="checkbox"/> M.Ed. in Professional Studies in Teaching & Learning with Specialization in Reading/Literacy<input type="checkbox"/> M.Ed. in Special Education<input type="checkbox"/> M.I.T Master in Teaching in Elementary Education<input type="checkbox"/> M.A. Master of Arts in Medical Sciences |
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C. Courses yet to be completed: _____

D. All courses will be completed by the end of (circle one) Fall/Spring/Summer of _____ (indicate year)

E. Catalog Year Graduating Under: 2011-2012 () 2012-2013 () Other: _____

**Signature of Applicant for Graduation/Date

***** REQUIRED ADVISOR SIGNATURES plus attached ADVISING SHEET signed by advisor**

Signature of Academic Advisor / Date

Department Chair / Date

Note: Once the Registrar's Office receives your completed Graduation Application, you will receive a letter in approximately 2-4 weeks advising you of any missing requirements. Please contact the Registrar's Office with any questions.